

**MINUTES  
BLAWNOX BOROUGH COUNCIL  
Regular Meeting March 12, 2020**

**Call to Order**

President Laskey called the meeting to order at 6:30 p.m. in Council Chambers, second floor of the Municipal Building, 376 Freeport Road, Blawnox, PA 15238.

**Pledge of Allegiance**

**Roll Call**

The roll was called to establish a quorum.

**Council Members Present:** President Deborah E. Laskey, Vice President Randy Stoddard, Jessica Dayhoff, Katie Coban, John Simmons, and Elaine Palmer

**Council Members Not Present:** Meghan Kennedy

**Also Present:** Solicitor, Sam Dalfonso; Borough Engineer, Gordon Taylor; Borough Manager, Kathy Ulanowicz; and Borough Mayor Anthony Gross were present.

**Comments from the Public**

There were no comments from the public.

**Agenda Items**

Motion to approve Council Meeting Minutes of the February 12, 2020 meeting.

**Moved: Mr. Stoddard**

**Second: Ms. Coban**

**Motion Carried: 6-0**

Motion to approve bills from the General Fund in the amount of \$74,475.47.

**Moved: Mr. Stoddard**

**Second: Ms. Dayhoff**

**Motion Carried: 6-0**

Assistant Borough Manager McDowell gave the Annual update on the MS4 permit process. Last year's Annual Report was generally well received by the DEP and there are just a few issues that need to be corrected before submitting this year's report in September.

**Finance Committee**

- 1) Borough Manager Ulanowicz gave an update that our Audit has been finished and returned to the office.

**Property and Planning – Ms. Dayhoff**

- 1) Ms. Dayhoff gave an update on the Zoning Ordinance. The committee continues to meet to review the Ordinance and Hope to have it completed by May/ June.

### **Strategic Planning – President Laskey**

- 1) President Laskey gave an update on the Strategic Planning meeting. The committee would like to do a Bronze Plaque Remembrance walk at the Community park and are speaking with business to get the costs. They also are looking into creating an area to do business spotlights on the old garage door in front of the Borough Building. The committee also started to discuss and look into getting charging stations for electric vehicles.

### **Public Safety – Mr. Simmons**

- 1) Mr. Simmons gave an update on the Emergency Lighting Grant Process. To this point they have received two prices for the installation (\$51,000 or \$80,000). The grant is only open from June 1<sup>st</sup> through the 30<sup>th</sup> so the committee is trying to be as prepared as possible and are speaking to Senate to see how they may be able to help.
- 2) Mr. Simmons also updated Council on the phone situation for the Fire Department. The Fire Department was looking to get a grant to order IP phones like the Borough has but instead they were able to purchase seven phones for \$170.00. Tom Witas is in the process of installing 3 of the phones in the Fire Department and there will be 4 spares for when needed.

### **Public Works – Vice President Stoddard**

- 1) Vice President Stoddard gave an update on the water meter replacement process. Public works continues to replace meters as they are able. Vice President Stoddard is working on creating a scope of work to have an outside plumber finish the process.
- 2) Vice President Stoddard is also in the process of looking into finding a Grant Writer for the borough.

### **Community Events – Ms. Coban**

- 1) Ms. Coban shared with Council that Clean up Day will be held April 25, 2020 from 9 am – 1 pm rain or shine.
- 2) Ms. Coban also told Council that the Community Volunteer Group was working on an idea to Adopt-a-Block as part of Earth Day this year. People would volunteer to adopt a block in the borough and clean it up for the year.

### **Reports (Available Upon Request)**

**A. Manager's Report** – In the packets no questions

**B. Engineer's Report – Gordon Taylor**

1. Motion to approve resolution #2020-03 Greenways Trails and Recreation Grant Application in the amount of \$55,000.

**Moved: Mr. Stoddard    Second: Ms. Coban    Motion Carried: 6-0**

### **Old Business**

Ms. Ulanowicz shared that the Borough had received the Park Rehabilitation and Development Grant for \$55,000.00. The Borough will have a phone call with Beth from the DCNR before the end of March.

### **New Business**

Ms. Ulanowicz shared with Council that Jeff the new Code Enforcement Officer has been out on several Sundays and has been giving Courtesy Notices and Tickets related to trash being out too early and not in cans. The Borough Office has received a lot of push back from the community. Council discussed why having a time that trash should be out is important and different options but ultimately decided that everything should stay as it is for now. They would also like the Borough to have a discussion with Waste Management about the treatment of the cans.

Motion to approve the Drought Contingency Plan

**Moved: Mr. Stoddard**

**Second: Ms. Coban**

**Motion Carried: 6-0**

Motion to approve the Water Conservation Plan

**Moved: Mr. Stoddard**

**Second: Ms. Palmer**

**Motion Carried: 6-0**

Motion to allow BIU to write citations to landlords who have not responded to the tenant landlord ordinance letters

**Moved: Ms. Palmer**

**Second: Ms. Coban**

**Motion Carried: 6-0**

### **Comments from the Public – Non-Agenda Items**

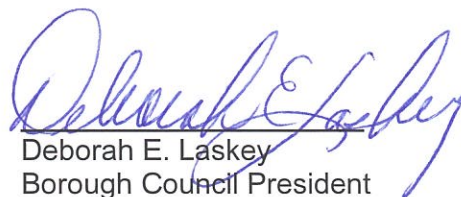
There were no comments from the public.

### **Adjournment**

Meeting Adjourned at 7:28 p.m.

**ATTEST:**

  
Kathy Ulanowicz  
Borough Manager

  
Deborah E. Laskey  
Borough Council President

